



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. • Browns Point, WA 98422
(253) 952-4776 • (253) 925-8889
www.PCFD13.org

Special Minutes Board of Fire Commissioners Special Meeting May 11, 2021

Commissioner Noll called the meeting to order at 1:03 PM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Noll** to confirm quorum has been met. Present for the meeting: **Commissioner Malone, Commissioner Zuluaga, Chief Wassall, Captain Sandstrom**
Members of the Public and Staff: 2

Agenda

1. Review of Annual Planning Documents

Business Plan: (a.k.a. Business Model)

We deliver the product differently. Academy is being held in the bays of Station 77. The result is the same as previous academies.

Career Departments are telling possible recruits to approach PCFD#13 because they know the product we turn out..

Key indicator for planning is how many individuals are asking to join the department. EMT numbers are slowing down because TCC didn't have their EMT class held and we are not getting additional references. We are getting references from career departments and Ft Lewis. Our Business Model continues to work.

Revise date and update current website address on documents.

Work Plan:

Change dates

We need to add the planning we are doing to hire an Architect

Add Life at the Points Magazine in the Community Service section.

Commissioner Noll to review goals of Strategic Plan and Work Plan.

Strategic Plan:

Rework Strategic Plan then update work plan.

Goal #1 we need to update for the future Town Center. Evaluate demographics because of newer builds and the retirement center.

Goal #3 needs rewording.

Commissioner Noll to review and update.

SWOT: (did not review in 2020 due to Covid-19)

Reviewed strengths – (noted leadership additions LT Dawson and LT Watkins)

Reviewed challenges - (maintaining fleet, live fire training, availability of ALS support)

Reviewed opportunities – (fleet replacement planning)

Reviewed threats – (Port of Tacoma emergencies, possibility of AMR leaving our area)

2. Review of Capital Facilities Plan

Last updated February of 2021 (minor changes to equipment)

Possible updates:

- Revise
- Town Center project will have less retail space and zero senior apartments due to the cost of creating a parking level under the structure.
- Review the timing of our remodel to the completion of Town Center project.

3. Revenue Projections:

- Newer, larger homes being built on smaller lots. We might see increased tax revenues.
- Additional tax revenue will result from the Town Center Project in 2024 .
- 2021, District assessed value \$598 mil, budget \$865k which is \$1.44 per thousand
- 2022 estimated budget close to \$900k
- 2022, last year of lid lift for the fire levy rate
- 2025 last year of lid lift for EMS levy rate

4. Major Projects/Fleet Upgrades

Station 77 Remodel

We will have to move all equipment and personnel to Sta 76 when remodel starts.

Possibly bring in contractor trailer to work out of or approach school across the street for office space.

Fire Engine/Fleet Upgrades.

Out of the box thinking for replacement of fleet. Econoline van? Pierce County has specifically ruled for EMS.

5. Staffing and Staff Development:

Promotion of LT Dawson to MSO

Promotion of FF Watkins to LT

Graduation of CVA21-01 on June 28, 2021. Graduation scheduled to be at BPIC

Considering a Blue Card class. Establishes command structure.

Current staffing 24 FF and 12 EMT's

6. Communications with Residents

Need to continually tell our story.

Challenge to communicate.

New technology is foreign to a whole generation. We need to remember that when sending information out. Printed copy may still be needed.

ADJOURNMENT: Meeting adjourned at 3:00 PM

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Zuluaga

Fire Chief/District Secretary