



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. Browns Point, WA 98422

Phone: (253) 952-4776 Fax: (253) 925-8889

Commissioner's Meeting

April 14, 2026, 9:00 AM

Meeting Minutes

Commissioner Noll called the meeting to order at 09:01 AM and led all in the Pledge of Allegiance.

Roll Call led by Commissioner Noll to confirm quorum has been met. Present for the meeting:

Commissioner Noll, Commissioner Bush, Commissioner Malone, and Chief Wassall.

Members of the Public and Staff: 5

Consent Agenda:

Prior Minutes March 10, 2026, Regular Meeting Minutes.

Motion- A motion was made by Commissioner Malone to approve the meeting minutes for March 10, 2026, regular meeting.

Seconded by Commissioner Bush.

Passed (Unanimous).

Voucher(s):

Motion- A motion was made by Commissioner Malone to approve vouchers #260404001-260404009 in the amount of \$24,956.48 for Monthly Payroll.

Seconded by Commissioner Bush.

Passed (Unanimous).

Motion- A motion was made by Commissioner Malone to approve vouchers #260402001-260402007 in the amount of \$31,872.70 for Benefits, Taxes & Payroll Taxes.

Seconded by Commissioner Bush.

Passed (Unanimous).

Motion- A motion was made by Commissioner Malone to approve vouchers #260401001-260401030 in the amount of \$54,094.33 for Monthly Accts. Payable.

Seconded by Commissioner Bush.

Passed (Unanimous).

Motion- A motion was made by Commissioner Malone to approve vouchers #260403001-260403048 in the amount of \$30,294.79 for Q1 Volunteer Payroll.



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. Browns Point, WA 98422

Phone: (253) 952-4776 Fax: (253) 925-8889

Seconded by Commissioner Bush.

Passed (Unanimous).

Motion- A motion was made by Commissioner Malone to approve vouchers #259,266, & 267 in the amount of (7,041.53) for Monthly Deposits.

Noted corrections: BARS Code correction, deposit for 3/18/26.

Seconded by Commissioner Bush.

Passed (Unanimous).

Correspondence: Letter from Ms. Williams regarding a call in January 2026; Card from Barb Cooper; Letter from Mike and Julie Robinson.

Special Reports and/or Standing Committees:

Chief's Report Update

Calls: 25 total calls, 3 Fire calls, 17 EMS calls, 1 MVA and 4 service calls. A76 had 7 transports, Oly131 had 5 and M118 had 1.

Staffing and Recruiting: We have had only a few days of limited coverage, giving staff time to complete some tasks. We have had a few inquiries regarding our next fire academy but have several of our EMT's communicate a desire to be considered. We will be making up a schedule based around Salmon Bake then decide if we start before or after.

Financial Report:

GL Trial Balance cash on hand:	\$484,754.39
Less 04-14-2026 expenses	\$141,218.30
Deposits (not yet posted)	\$ <u> 0</u>
Remaining cash on hand:	\$343,536.09

Reserves: \$157,495.61

Investment Purchases: \$336,863.16



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. Browns Point, WA 98422

Phone: (253) 952-4776 Fax: (253) 925-8889

Training: We have a Fire Fighter 2 practical exam set for Saturday over at Sta76. We have 12 Browns Pointers and 2 from Key Peninsula Fire testing. If there is a bit of noise coming from the other side of the hedge, it is us. We have been working a lot with the new EMT's, getting them comfortable with each other and the equipment we use when on a call. We have been using the "new" Pierce County OTEP plan with mixed results, we are fine tuning as we go.

SS911: I was unable to attend any meetings.

Fleet Status: The new pump for Engine 76 is due to arrive this week, we hope to have it installed and tested and home by the end of next week. Engine 77 will need to return to the shop for a new mirror on the Officer (passenger) side and we don't have any working headlights unless we are in emergency mode. Thank goodness it is daylight-saving time. Noel's command rig needed a new light bar, it is here and awaiting his return to be installed. We bought the old bar used 3 years ago.

Good of the Order: With mixed emotion but very happy to report that Captain Tapia has been accepted into the Paramedic program starting in May at TCC. Come September, he most likely will need to leave the department to become a full-time student and complete the program. In his time here, he has busted his behind and he has more than earned his spot in the program. March saw a lot of time off for everyone, some to get away and others to get things fixed, which continued into April. We still will have to adjust this month to accommodate these things. I'm sure given the choice none of us look forward to the procedure let alone the recovery, but it is the price we pay for getting older. Sonner than later I will get an opportunity to begin the records retention project I need to have completed this year. We have begun preparations for what may be an elevated wildland season. We are present at the DNR meeting and have our refresher training set for next week. Our new people have completed their online training and now are scheduled for their multi-company drill, field fire training and complete their arduous pack test before the end of April. With the low snowpack, fire season



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. Browns Point, WA 98422

Phone: (253) 952-4776 Fax: (253) 925-8889

will start early and stay late. We are still compiling the necessary information to get the annual reports completed for 2024 and 2025. There is no shortage of work to be completed, we need everyone to stay healthy and on task.

Commissioner Noll inquired about PCFD 13 having a current records retention program. Chief Wassall explained that it was not maintained due to multiple administrative personnel rotating through PCFD 13. Chief Wassall said that due to the SAO audit for years 2022 through 2024, PCFD 13 will need to go through all records to sort and dispose, as necessary. Chief Wassall intends to make this a priority project to be completed before his retirement.

MSO Report

PCFD 13 completed its first quarter under the updated OTEP program and have several members that have not completed the work to Pierce County standards. A couple have started remediation and will fall back in line quickly. The second group is at risk of reverting back to standard CME training. They have work to do. The third group is completely out of compliance. As far as the department is concerned, it will provide the avenues to continue. However, it is up to the member and PC EMS/DOH to set up what that is. PCFD 13 will continue to give all members the opportunity and ability to meet the County standards.

MultiCare Mary Bridge Children's Hospital has a new campus across from TG. There will be a Grand Opening ceremony on May 2, and they will be receiving patients beginning May 16, 2026. MSO Adams will follow up with any changes for transporting patients as the final stages of construction on the campus keep going.

No notable notices from the Tacoma-Pierce County Health Department.

No notable notices from the Washington State Department of Health.

The flammable liquids prop has been tested. BC Rapozo, MSO Adams, and the on-duty crew ran it through a safety check and test fired all props. MSO Adams added a regulator to make it NFPA 1403 compliant. PCFD 13 will retest the unit Thursday to increase the pressure a bit to



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. Browns Point, WA 98422

Phone: (253) 952-4776 Fax: (253) 925-8889

facilitate our FF2 testing coming up on the 18th. PCFD 13 is trying to schedule WSP Chief Scartozzi to be at the testing to see it in operation. PCFD 13 must make room for engines in the near future.

Norma from PC EMS division has put out their last request for input on the updated PC Equipment, Supplies, and Medications Inspection Checklist. MSO Adams added a couple notes for them to consider and requested clarification to minimize fiscal impacts for smaller departments like ours and the capabilities and expectations of our EMTs.

The EMS training room has been cleaned up and organized so we can access the area safely for cleaning and office supplies. The training bags are set up to mimic our actual response equipment as close as possible to facilitate efficient training. Extra supplies are now stored in the garage with other EMS inventory as we used over-stocked EMS supplies.

The PC EMS Council Committee has informed PCFD 13 that it is our turn to present a case study. MSO Adams is looking forward to this process as he is tasked with presenting a case that is interesting or rare and demonstrating the challenges of the incident, with Chief Wassall's approval. The case presentation will take place at the PC EMS meeting on May 27th, 2026, at 11:00 AM during the CQI committee portion of the meeting.

Commissioner(s) Report:

Commissioner Bush

Commissioner Bush attended the South Sound 911 meeting. He mentioned the retired Pierce County Fire Chief Jim Sharpe being present at the meeting. They discussed the cyber security ransom-ware attack that occurred at Pierce County which left several of their systems down for over a month. They discussed insurance improvements and backup strategies for their systems. BC Fitzgerald noted that we do have a backup for our cyber security system. Commissioner Malone suggested PCFD 13 develop a contingency plan.

Commissioner Malone

Commissioner Malone noted he was happy to see wild-land training operations being conducted. Commissioner Malone discussed the shooting down near the BPIC area. PCFD 13



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. Browns Point, WA 98422

Phone: (253) 952-4776 Fax: (253) 925-8889

was dispatched for the purpose of resolving an active bonfire. PCFD 13 personnel were quickly instructed to stage at the station after gunshots were heard and reported. Sheriff's Department was on scene. Multiple buildings were hit by gunshots, with no individuals injured.

Commissioner Noll

Commissioner Noll discussed current changes to legislative matters, including the adjustment for lid lifts to be for ten years instead of six years. Also passed was a bill to improve communications related to Tax Increment Financing (TIF) projects that could impact our district. Commissioner Noll received a letter from Teresa Green regarding the RFA status update. Teresa Green wrote that the RFA work has been turned over to ESCI, which will allow ESCI to process all the data and information they received from multiple agencies. They expect to receive a draft report prior to the end of May 2026 and will then schedule a meeting to review the report and discuss next steps.

Technology & Website: BC Fitzgerald noted several updates to our tech system. Both Station 76 and Station 77 have updated technology, including updates to the Wi-Fi and eFax. The anticipated phone system updates are on hold until BC Fitzgerald returns to service. Commissioner Noll began a discussion about ensuring that the PCFD 13 website remains up to date, including recent articles and relevant information such as the SAO Audit report completed this year covering 2022-2024. This includes sharing the SAO audit opinion for Fire District 13 and completing our 2024 and 2025 District annual reports.

Old Business:

District 13 Update

Monahan Property – No update, still being slated for approximately 26 new homes

Town Center – The new management has been very active. It appears the grocery store has been updated, and an Indian food restaurant will be going in.



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. Browns Point, WA 98422

Phone: (253) 952-4776 Fax: (253) 925-8889

Rosenbauer Engine Status

The engine is under assembly. The mid-build inspection was cancelled. It is anticipated the engine could be completed as soon as the last week of May or the first week of June. It is likely that Chief Wassall and one other person will visit the South Dakota site before the Engine is completed and sent to Spokane. The engine will leave South Dakota and go to Spokane for final touches. The anticipated ETA for engine arriving at PCFD 13 is July 4, 2026.

RFA Study Status

Commissioner Noll received a letter from Teresa Green regarding the RFA status update. Teresa Green wrote that the RFA work has been turned over to ESCI, which will allow ESCI to process all the data and information they received from multiple agencies. They expect to receive a draft report prior to the end of May 2026 and will then schedule a meeting to review the report and discuss next steps. It was originally thought that for an RFA to move forward there only needs to be two participants, possibly Fife and Fircrest. Rustin's status is still unknown. It was noted there is a possibility that there could be a single-city district formation, they are anticipating further analysis and more clarity by June.

FD 13 2025 Annual Report (Calls, Training hours, activities, etc.)

Fire Chief Wassall noted that the annual report for 2024 is almost done, and 2025 will be forthcoming.

E76 Rebuild Options - no update at this time

Update on Building & Equipment Security

Options for increased security measures at Station 76 and Station 77 were discussed. Windows at Station 76 are more secure and lighting is upgraded.

Training and Summer Staffing Outlook

Chief Wassall said that staffing has been looking great. PCFD 13 Fire Academy will possibly be in July or early August. Commissioner Noll asked about communication with outside



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. Browns Point, WA 98422

Phone: (253) 952-4776 Fax: (253) 925-8889

sources regarding training. MSO Adams said he will add Bates Technical College to his current campus outreach efforts.

Chief Hire

There will be a Special Meeting held at PCFD 13, Station 77, on April 22, 2026, at 01:00PM. Commissioner Noll will provide an agenda.

New Business:

Thoughts on 75th Anniversary of Fire District

PCFD 13 will soon be celebrating its 75th anniversary. The commissioners discussed various ways to commemorate this milestone; including gathering original formation documents from Pierce County, developing a timeline for when Dash Point officially joined the district, hosting an open house upon the arrival of the new engine, and creating designs for coins and shirts. There was also a discussion about the best methods to disseminate information to the community. Information could be passed out at the Salmon Bake.

Executive Session: Chief Wassall Review (25 minutes)

The Board will be going into executive session pursuant to RCW 42.30.110(1)(g) to review the performance of an employee (Chief Jim Wassall). The executive session will be for 25 minutes until 11:50 am.

*The discussion was productive and no action is being taken at this time.

Public Comments: None

Announcements:

There will be a Special Meeting held at PCFD 13, Station 77, on April 22, 2026, at 01:00PM. Next regular Commissioner's Meeting May 12, 2026, at 9:00 AM if quorum is met.

Meeting Adjourned at 11:51 AM



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. Browns Point, WA 98422

Phone: (253) 952-4776 Fax: (253) 925-8889

Approved By:



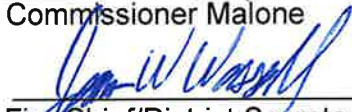
Chairman Noll



Commissioner Bush



Commissioner Malone



Fire Chief/District Secretary