



Pierce County Fire District 13

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www.PCFD13.org

Minutes Board of Fire Commissioners October 12, 2021

Commissioner Noll called the meeting to order at 9:02 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Noll** to confirm quorum has been met. Present for the meeting: **Commissioner Malone, Commissioner Zuluaga, Chief Wassall, Captain Sandstrom.**

Members of the Public and Staff: 4

CONSENT AGENDA:

Minutes: Motion- A motion was made by **Commissioner Zuluaga** to approve the meeting minutes September 07, 2021, Regular Meeting.

Seconded Commissioner Malone
Passed (Unanimous)

Vouchers:

Motion-A motion was made by **Commissioner Malone** to approve vouchers #16758# - #16808 for \$17,576.60 for Q3 Vol FF Payroll.

Seconded: Commissioner Zuluaga
Passed (Unanimous)

Motion-A motion was made by **Commissioner Zuluaga** to approve vouchers #16809 - #16848 for \$60,525.42 for monthly payables.

Seconded: Commissioner Malone
Passed (Unanimous)

Correspondence:

Thank you from David and Karen Griffen

SPECIAL REPORTS AND/OR STANDING COMMITTEES:

Chiefs Report:

Calls: 22 total calls, 5 Fire Calls, 10 EMS, 2 Service Calls and 5 Mutual Aid. 1 Fire, 1 MVA, 1 Water Rescue and 2 aid calls.

Staffing and Recruiting: We have 3 persons moving on to career departments starting in December and January, congratulations to them. They have worked hard for their opportunity, and we will continue to support them when and if they need help. We have been a little thin on the weekends, but we have been able to cover our shifts with minimal staffing. Come Monday the 18th of October, we will see exactly where we stand. We have had two persons take a leave of absence until they decide what they want to do going forward.

We will have a full class in February 2022 when we start our next academy.

Financial Report:

GL Trial Balance cash on hand:	\$223,051.01
Less 10-12-2021 expenses	-78,102.02
Deposits (not yet posted)	<u>0.00</u>
Remaining cash on hand:	\$144,948.99

Reserves: \$257,167.42

Training: We have a guest instructor here for the next 2 Tuesday's, to train all our personnel on how to use an IGEL airway. This is an endorsement to everyone's EMT certification for an advanced airway. Currently 6 of our personnel have this certification. We will need to break our group into 2 smaller classes to get everyone through the training. We will at the same time have those who are in the second group, do their required driver training for the year. On the second night reverse the classes so we remain current with our training schedule.

SS911: There is a Zoom meeting/study session scheduled for tomorrow. I will bring my computer with me and Zoom from Long Beach. On October 25th, there will be a ribbon cutting at SouthSound911 to officially open the new facility. Times are from 1100 to 1400hrs.

Fleet Status: We still need to take both E77 and E76 back to West Pierce to have the fuel gauge sending units replaced. I have not heard from Ford as to whether the build date of November 8th is still on to build the replacement Command vehicle. I will contact Ford the first week of November and follow up. We need to add netting to the pre-connects on both engines to keep the hoses in the hose bed. We will be contacting West Pierce to see who locally might be available to make them for us.

Good of the Order: We had a busy September on top of the call volume. I was able to take a few days off before heading to Columbus Ohio for a conference on buying fire trucks. The Henry Ford Museum, Comerica Park, The Big House, and Ford Field were outstanding places to visit. The Tiger's and Wolverines were big winners, the Lions, not so much but did make a game of it late. I got to visit the house I grew up in and by chance got to talk with the current owner. Drove to Columbus and had a day to myself so I went to the National Museum of the U.S Air Force. If you want to visit a museum, take your pick. Outstanding places to visit and know/learn how we all got here in times of peace and war, they have it. Keri was able to take a week to visit family and Les was able to take 2 weeks off. Well-deserved time off for all of us. We have received the two checks from WSP for the deployment of BR76. We are waiting for the reimbursement for Captain Sandstrom's deployment. Our three volunteer fire fighters have been paid by WSP.

MSO Report:

For our training we have put a handful of people through a Peer Support Training to make us RCW compliant. Chaplain Pat Ellis came and certified us. There are upcoming classes as additional resources for us to attend.

We also have paramedic Kaylee Garrett coming tonight to instruct on the Supraglottic airway. This will be an additional endorsement to our current EMT certification. Information forthcoming when we reach the subject of GEMT and FEMA grants.

Commissioner(s) Report:

Commissioner Malone:

Lighthouse Celebration 10.17.2021 with Stadium Band
Trunk or Treat October 24, 2021

Commissioner Zuluaga:

WFCA Conference 10.21.21 at Tulalip

Commissioner Noll:

Snure Seminar 10.20.21 on laws update.

Pierce County pre-winter Weather Seminar on Oct. 28.

Training on Nov 2-3, Community Response to Bombing Incident.

State Fire mobilization participants will need proof of vaccination as of October 18.

How are certifications coming along Captain Sandstrom?

FFII 9 sign ups and 1 showed.

Instructor 1 & 2 set for November

Officer 1 & 2 by year end

Public Information Report-Presented by PIO Scott Watkins

142 visits to the Facebook

Currently cannot access analytics on Facebook.

Commissioner Zuluaga Thanked PIO for the articles in Life at the Points.

Commissioner Noll would like the non-Emergency 911 phone number added to PCFD13 website.

OLD BUSINESS:

1. Town Center Project:

10.12.21 Report to the Board of Commissioners PCFD#13 from **Commissioner Zuluaga:**
The Town Center project has been creeping along with little direct contact with developer.

2a. Architect Status/Station 77 remodel:

10.12.21 Report to the Board of Commissioners PCFD#13 from **Commissioner Zuluaga:**
Architect Frank Lawhead has begun to integrate our project into his work plan. He will be arranging an engineer's assessment of our facility and map out utility and right of way services.

2b. Property Acquisition Opportunity:

10.12.21 Report to the Board of Commissioners PCFD#13 from **Commissioner Zuluaga:**
On the question of acquiring the Pierce County owned piece of land adjoining, 4809 Wa Tau Ga, we have contacted Rick Tackett, Pierce County Asset Manager, he has put us in touch with Kerri Schaefer also of Pierce County.

3. Covid 19 Related:

Each person individual decision.

New SOP created to document the State of Washington Covid requirements.

People are upset about being told they are required to vaccinate.

Executive Session:

Chief Wassall Review

The board will be going into executive session pursuant to RCW 42.310.110(1)(g) to review the performance of an employee (Chief Jim Wassall). The executive session will start at 11:27am and continue for 18 minutes until 11:45am. The executive session concluded, and the regular meeting resumed at 11:45am. Commissioners Noll, Malone, Zuluaga and Chief Wassall attended the executive session.

NEW BUSINESS:

- 1. 2022 Budget
Discussion on Draft Budget 2022. Increase payroll due to new CPIU percentages.
Resolutions for 2022 Levy dollars (Fire, EMS, Total) to be reviewed/signed during November 9, 2021, Commissioner’s meeting.
- 2. FEMA/GEMT discussions
FEMA asked for detailed call response log. We are in the process of getting that completed.
GEMT: In process for contacting outside source for obtaining cost dollars for transports.
Need to open second bank account only for GEMT receivables.

PUBLIC COMMENTS:

None

ANNOUNCEMENTS: The next regular meeting will be Tues., November 9, 2021, at 9:00 AM.

ADJOURNMENT: Meeting adjourned at 11:58 am.

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Zuluaga

Fire Chief/District Secretary