



Pierce County Fire District 13

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**Special Meeting Minutes  
Board of Fire Commissioners May 09, 2023**

Commissioner Noll called the meeting to order at 12:43PM and led all in the Pledge of Allegiance.

Roll Call led by Commissioner Noll to confirm quorum has been met. Present for the meeting: Commissioner Malone (Zoom), Commissioner Zuluaga, Chief Wassall  
Members of the Public and Staff 2

**CONSENT AGENDA:**

A. Meeting Overview

Review of Agenda (See PowerPoint slides of entire presentation)

Discussed the 'big picture' where our voters / citizens are the key focus for our services which influence our staffing and training. The Commissioners are involved in guiding the District in setting goals, developing plans, providing oversight and establishing policies.

Reviewed the services that the Fire District is authorized to provide. This is set forth in RCW 52.02.020.

B. Business Plan (Model) Review

Reviewed our Business Model including our mission statement and core values. Validated our essential components of recruiting, training, supporting, and managing our people and resources.

C. Capital Facilities Plan Review

Discussed updates to the Capital Facilities Plan (CFP). This plan focuses on the assets and resources the District has and on those resources the District will need in the future. Future needs will be based on our services provided, district demographics and our growth projection. Current estimates and cost updates would include the following:

- 2023 Type 1 Fire Engine \$500k
- 2023 Second Ambulance \$100k
- 2021 Dash Point station concrete \$50k
- 2024 Remodel Station 77 \$1.8 mil
- 2024 Replace Brush Truck \$20k
- 2025 Type 1 Fire Engine \$500k
- 2029 Replace Marine 77 \$45k

- Additional items would include
  - 2027 SCBA purchase \$225k
  - 2027 New Radios \$200k
  - 2025 New computers for the office \$25k

D. SWOT Update

Discussed updates to our matrix showing Strengths, Challenges, Opportunities and Threats that the Fire District could face.

E. Financial Projections

AV stands for assessed value. Fire and EMS show estimated tax revenue and c/o is carryover funds.

• 2023 AV = \$800m	2024 AV = \$824m
Fire \$840k	Fire \$890k
EMS \$335k	EMS \$365k
c/o \$210k	c/o \$210k
Tot \$1,384m	Tot \$1,465m

• 2025 AV = \$850m	2026 AV = \$875m
Fire \$943k	Fire \$999k
EMS \$387k	EMS \$420
c/o \$210k	c/o \$210k
Tot \$1,540m	Tot \$1,629m

F. District 13 Planning Focus

- Equipment
  - Two Engines
  - Aid Vehicle
  - Brush Truck
  - Staff Vehicles
  - Marine Rescue
  - Major (oxygen refill, other?)
- Facilities
  - Station 77 status and options
  - Station 76 update resident area
  - Storage
  - Future needs
- Staff/Volunteers
  - Full time paid
  - Part time paid
  - FF volunteers
  - EMS volunteers
  - Citizen volunteers

G. People – Relationships

- Government – keep an eye on grant opportunities
- Maintain good relations with other Fire Districts
- Work to cultivate mutually beneficial partnership with Puyallup Tribe (we are in the Puyallup Reservation area)
- Continue to support and communicate with our local community. Find ways to enhance communications and get our 'story' told.

**COMMENTS:**

None

**ADJOURNMENT:** Meeting adjourned at 3:00 pm.

Approved By:

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Chairman Noll

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Commissioner Malone

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Commissioner Zuluaga

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Fire Chief/District Secretary