



Pierce County Fire District 13

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Minutes Board of Fire Commissioners March 14, 2023

Commissioner Malone called the meeting to order at 9:03 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Malone** to confirm quorum has been met. Present for the meeting: **Commissioner Noll (zoom/phone), Commissioner Zuluaga (zoom), Chief Wassall**

Members of the Public and Staff 7

CONSENT AGENDA:

Minutes: Motion- A motion was made by **Commissioner Noll** to approve the meeting minutes for February 14, 2023, Regular Meeting.

Seconded Commissioner Zuluaga
Passed (Unanimous)

Vouchers:

Motion-A motion was made by **Commissioner Zuluaga** to approve vouchers, #17746-17784 in the amount of \$62,010.75 for Monthly Payables.

Seconded: Commissioner Noll
Passed (Unanimous)

Motion-A motion was made by **Commissioner Noll** to approve vouchers, #17786-17790 in the amount of \$1,885.61 for additional monthly Payables.

Seconded: Commissioner Zuluaga
Passed (Unanimous)

Motion-A motion was made by **Commissioner Zuluaga** to approve vouchers, #17786-17790 in the amount of \$2,023.30 for Deposits.

Seconded: Commissioner Noll
Passed (Unanimous)

Correspondence:

Lacey FD condolences on behalf of A. Genshaw passing. Also, offering peer support. King Co Medic One Foundation, Norris Edwards sends condolences on behalf of A. Genshaw passing.

Chiefs Report

Calls: 10 total calls, 1 fire calls, 7, EMS calls, 1 Service Calls and 1 Mutual Aid Call (signal 2). A76 had 3 transports.

Staffing and Recruiting: We are getting our shifts covered with our new probationary fire fighters and FF/EMT's. We are gathering our next fire academy recruits for a fire academy at So. Pierce next month. We are looking at people who are EMT's and wanting to go through a fire academy. We believe will end sometime in August/September.

Financial Report:

GL Trial Balance cash on hand:	\$181,525.80
Less 03-14-2023 expenses	-63,896.36
Deposits (not yet posted)	<u>\$100.00</u>
Remaining cash on hand:	\$117,729.44

Reserves: \$582,501.98

Training: We are starting EMT school next week. We have 14 Browns Pointers and 2 from South Pierce making up the class. Half of the class has been through fire academy; the others will go later this year. We will be using these EMT students to help cover the night shifts when going to class. We have been getting OK participation on drill nights. Now that the days are getting longer, we expect those to go up. We have a few EMT's coming up on their renewal of their EMT certificate. LT/MSO Dawson is assisting with the process.

SS911: At the Chief's Meeting, the news of the day is we are changing the meeting day. From the first Thursday of the month to the last Thursday. There were conflicts with the other Chief's being able to attend the meetings. SS911 was not the focus, but Pierce County EMS is front and center. Motorola is still courting SS911 to be the sole supplier for the portable radios. That decision has not yet been decided.

Fleet Status: We have had A76 repaired: new inverter installed, and the rear flashing LEDs are now on a power lowering switch. We can now pull in behind A76 with the lights on and not get blinded. Especially if it was raining. We have completed hose testing for the year. We had 2 50' sections of 1 3/4" go out of service. Once we decide on when and how we replace the concrete at Sta76 we can plan to have both engines serviced. We have Marine77 just about finished getting the new radio and antenna installed. This will give us direct contact with the Coast Guard whenever we are on the water. This upgrade was made possible from a Grant we received last year from The Puyallup Tribe of Indians. Thank you to them.

Good of the Order: We lost Alex Genschaw sometime March 4th or 5th. Alex was a Fire Fighter/EMT for us until he left to join King County Medic One. Alex was one of a kind, he was all in while here at Browns Point. Alex was part of CVA14-02, his classmates included Jeremiah Martin, Steven Cooper, and Kyle Michaud. I, Retired Chief McCollum, and Julie Westfall, our department Chaplain, have been working with King County Medic One in planning his memorial. It will be in Kent on the 21st at 1300hrs. We will have Engine 76 at the memorial to represent the fire side of Alex's time with us. We will have his gear and his Class B with his department picture on display, KCMO will be doing the same to represent his time as a paramedic.

We had Engine 76 present for the procession for Tacoma Fire Fighter Robert “Bo” Schiemer. We couldn’t stay for the service, but we felt it was important to be part of the procession. To pay our respects. Thank you to Hilda Haustrun for riding Officer on the engine. Now official-AMR leaving Tacoma area by the end of March. This will impact on our staffing as we deal with more transports.

MSO Report:

MSO Dawson attended CPR class and received her CPR teacher certificate.
MSO Dawson has attended Assisting Individuals in Crisis with Julie Westfall. Topics Psychology Crisis and Critical Stress Continuum.
Packing medical bags for upcoming EMT class starting 3rd week in March.

Commissioner(s) Report:

Commissioner Malone:

BPIC General Meeting tonight March 14, 2023
Easter Bunny will be at BPIC in April.
Agreements are being completed for use of equipment at the BPIC boat ramp.

Commissioner Noll:

Brian Snure Seminar (Structuring Volunteer Programs) on March 17. Captain Fitzgerald is planning on attending.
Legislative activity is hard to predict at this stage and mostly not pertinent to PCFD#13.

Commissioner Zuluaga:

Town Center on indefinite hold.
Approach Architect Lawhead for thoughts on what options we have for updating Sta 77. This will have a significant effect on planning.

OLD BUSINESS:

1. State Audit Exit Conference

Completed Accountability Audit exit conference with state Auditors via Zoom. Focus was on payroll, accounts payable, open public meetings and financial condition.
Next Audit will be in 2025 for 2022, 2023 and 2024 with focus on Accountability for Public Resources.
Clean Audit. Thank you from Auditor for the quick responses to Auditors wants.
Report Publication will be available in 2 weeks.

2. District Technology Planning

Captain Fitzgerald has signed up with Streamline to host PCFD13 website. That is moving forward. May also include resolving domain name issues. Planning on moving from Rainier Connect to MSN email.
Discussion on moving old email to local folders.
Much Thanks to Scott Beason for helping us with our current website for PCFD#13.

3. Dash Point Concrete Bid Process

Chief Wassall approached vendors on rebidding for concrete work at Sta 76. Two of the three have responded. One has dropped out.

Search for procurement guidelines on the SAO website.

4. Town Center Development

Attorney Sitkin has said that the mitigation agreement stays with the property.

5. Browns Point Station Options

Contact Architect Lawhead to update on the Town Center viability.

Continue working with Lawhead to make decisions on updating Station 77 or keep moving forward on a new build.

The Lawhead report on the condition of Station 77 (Browns Point) warrants reflection before any further significant investment in this facility takes place.

NEW BUSINESS:

1. BPIC Boat Ramp

Contact Snure to draft an agreement between BPIC and PCFD#13 for use of ramp and equipment.

2. 2022 PCFD#13 Annual Report (final numbers being compiled)

Commissioner Noll stated 2022 was a difficult year.

Chief Wassall was sick.

Short time frame to get Lid lift ready for November elections. Everyone stepped up to complete it on time.

All three Commissioners appreciated all work completed 2022.

Public COMMENTS: None

ANNOUNCEMENTS: The next regular meeting will be Tues., April 11, 2023, at 9:00 AM.

ADJOURNMENT: Meeting adjourned at 12:02 pm.

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Zuluaga

Fire Chief/District Secretary