

Commissioner's Meeting

July 14th, 2026, 9:00 AM

Meeting Minutes

Commissioner Noll called the meeting to order at 09:05 AM and led all in the Pledge of Allegiance.

Roll Call led by Commissioner Noll to confirm quorum has been met. Present for the meeting: Commissioner Noll, Commissioner Bush, Commissioner Malone, and Chief Wassall.
Members of the Public and Staff: 4

Agenda:

Prior Minutes June 9, 2026, Regular Meeting Minutes.

Motion- A motion was made by Commissioner Malone to approve the meeting minutes for June 9, 2026, regular meeting.

Seconded by Commissioner Bush.

Passed (Unanimous).

Prior Minutes June 22, 2026, Special Meeting Minutes.

Motion- A motion was made by Commissioner Malone to approve the meeting minutes for June 22, 2026, regular meeting.

Seconded by Commissioner Bush.

Passed (Unanimous).

Voucher(s):

Motion- A motion was made by Commissioner Bush to approve vouchers #260703001-260703009 in the amount of \$23,891.42 for Monthly Payroll.

Seconded by Commissioner Malone.

Passed (Unanimous).

Motion- A motion was made by Commissioner Bush to approve vouchers #260704001-260704045 in the amount of \$32,827.30 for Quarterly Payroll.

Seconded by Commissioner Malone.

Passed (Unanimous).

Motion- A motion was made by Commissioner Bush to approve vouchers #260702001-260702007 in the amount of \$30,002.57 for Benefits, Taxes & Payroll Taxes.

Seconded by Commissioner Malone.

Passed (Unanimous).

Motion- A motion was made by Commissioner Bush to approve vouchers #260701001-260701030 in the amount of \$39,331.34 for Monthly Accts. Payable.

Seconded by Commissioner Malone.

Passed (Unanimous).

Motion- A motion was made by Commissioner Malone to approve voucher #260705001 in the amount of \$120.89 for Additional Accts. Payable.

Seconded by Commissioner Bush.

Passed (Unanimous).

Correspondence: None.

Special Reports and/or Standing Committees:

Chief's Report Update

BC Fitzgerald presented the Chief's report on behalf of Chief Wassall:

Calls: 20 total calls, 5 Fire calls, 13 EMS calls, 2 service calls. A76 had 6 transports, Oly131 had 1.

Staffing and Recruiting: We are starting CVA26-01 on Thursday, we have 12 people and Ruston fire is sending 3. 15 is a good manageable number for us and when this group graduates in December, they will have earned their Fire Fighter 1 certificate to go with their EMT. We also have a couple of EMT only personnel looking at joining the department.

Financial Report :

GL Trial Balance cash on hand:	\$875,680.04
Less 07-14-2026 expenses	\$126,173.52
Deposits (not yet posted)	\$ _____ 0
Remaining cash on hand:	\$749,506.52

Reserves: \$157,495.61

Investment Purchases: \$339,822.30

Training: We have completed the second quarter of the new Pierce County OTEP Plan. Mixed bag as always, we have most of the EMT's current and a few that are out of compliance. Noel is coming back to in-person shifts and Dylan is back, so we have a full staff getting work done. It had been only 2 of us for most of the year.

SS911: I attended no meetings. We did receive a grant to update our receiving dispatches from SS911. I will get with Noel and one of our vendors from Kent and see what is available without having to punch a bunch of holes in the walls.

Fleet Status: Engine 77 should be returning to service today. We are also conducting our annual hose and ladder testing. A76 had a bad traffic signaler also known as an Opticom. It was diagnosed and replaced with a reconditioned unit. BR76 had an issue returning from Spokane and was repaired and serviced at the same time. C772 needed a new light bar to replace the one that died. It is now in service. I got side swiped and lost a RR taillight; it too has been replaced.

Good of the Order: B/C Rapozo, Colby Gates and I with Robert Shelley went back to Lyons, South Dakota to do a final inspection of the new engine. We left on Wednesday and returned on Saturday. Thursday and Friday were spent at the plant and we along with a representative from General Fire Apparatus, Tony, went bumper to bumper and top to bottom inspecting our engine. We found some things that needed attention and found out that we did not have some of the thing's others did and are trying to get those on the truck before leaving the plant. We did our pre-build on-line rather than going to the plant (Covid time) and this as it turned out was a mistake, admitted by all. We have a nice truck that will be here for a long time, we are just trying to make sure the safety things and operational things are there before receiving the truck. We attended Dash Point Day, and we had 7 participants and a pack of 4 kids. We had 2 on the course keeping an eye on everyone. We had E76 participate in the Crescent Heights

Egg Drop and from what I understand most of the eggs survived the drop. We had an unusual happening in the district, a neighbor is selling their home with an underground propane tank that was unsafe to continue to operate. Propane NW was able to access the propane in the tank and burn it off to eliminate the hazard. We were there and prepared an area away from everything and provided water to the area, in the end the propane company was able to keep everything away from the house and burned off the propane in the driveway. Puget Sound Energy came to the fire department to talk about natural gas and propane gas emergencies. Great HazMat refresher for everyone with some real-world examples. To finish off, we had 2 weddings that happened in June, congratulations to everyone involved.

MSO Report

As we start the third EMS quarter, BC Fitzgerald reports we had 100% compliance for the CPR skill catch-up and no members in remediation for 3rd quarter. However, we have 4 members that have failed out of OTEP. All 4 have been on reduced compliance for drill and shifts. We continue to reach out to these members for any hope to retain their membership and EMS status.

BPDP still retains a 100% report score for WEMSIS data submissions. The new NERIS is soon approaching.

The PCFCA EMS has sent out the PC EMS Protocols updates for review. 100 pages with comments due by 6/10/26. Nothing new on the protocols so far. What did come out as a final draft is the Equipment and supply list. No changes from what I reviewed for last month. At the officer's meeting, I presented the basic changes for us and my suggestions for moving forward. We came to a consensus on what to adjust. Once the final/official inventory is released, I will make sure we are in compliance.

On another note, the PCEMS is moving to a new user account system to monitor access to protocols and track user downloads. We have not focused on that yet but will in the near future. Some have experimented with the new system and what I have gotten back so far is not good.

Epinephrine is still on backorder for our normal vial supply. I had to order some more ampules to keep the brush rig stocked for deployments. This month's OTEP tonight explores patient assessment and will catch the last of our members for the Epi administration change. Another

note on EMS supplies. Several items have been on allocation (PPE gloves), and we have been able to maintain our inventory with proper management and ordering.

With our first higher heat waves, the county sent out cooling center information for us to share. I have posted on the bulletin board for all to reference if necessary.

The poison Center sent out information regarding snake bites that will be integrated into tonight's Environmental Emergencies OTEP training. Great reminder for our wildland troops.

The DOH shares the US still has been dealing with reports of Measles, specifically climbing in areas like Virginia. On a positive note, Influenza and RSV are low. The OPIOD report showed a small increase for the month.

The CDC shares concerns about an Ebola outbreak and all the recent travels for the FIFA games. People who have traveled to or from infected areas are being monitored.

Just after our last BOFC meeting, we got some feedback from a recent call. Apparently, the patient was talked into going to the hospital and was transferred to an ALS provider for transport. What was reported is the monitor was not showing classic signs or findings for someone complaining of chest pain/discomfort. The patient had a high-lateral MI that is an uncommon presentation and often missed. Kudos was shared by Olympic ambulance for our recognition and advocacy of transport to the hospital. Furthermore, shared that an early 12-lead by BLS providers can give ALS excellent benchmarks for atypical presentations like this. I recently attended another webinar that helped garner some more understanding of EMS billing and the impact of our reporting has on the billing outcome. Another item I will be presenting at OTEP tonight.

Lastly, I want to thank the Board, hiring committee, Chief Wassall, and all the members of PCFD13 that have helped contribute to my successes in the Fire Chief application process. While I am disappointed I did not continue through the process, I am proud of what I have learned and produced in preparation. My personal educational process will continue as I have developed more mentorship connections from this process. I wish BC Fitzgerald the best in his continuance and hope the Board finds their fit for the position in the two remaining candidates to carry us into the future.

Commissioner(s) Report:

Commissioner Bush

Commissioners Bush and Malone were present for the welcome poll unveiling. Commissioner Bush attended a Salmon Bake setup meeting and confirmed 27JUL26 will be the day PCFD #13 will assist in setting up for the Salmon Bake.

Commissioner Malone

Commissioner Malone discussed the welcome poll and brought up concerns about protecting it from graffiti, potentially by using a sealant. He reiterated how all Commissioner meetings are open to the public.

Commissioner Noll

Commissioner Noll had no remarks.

Technology & Website:

BC Fitzgerald discussed the website. He noted there were originally 102 applicants for this year's Fire Academy, however only 20 said they were seriously interested, and only 6 applicants showed up for the interview and pre-testing process. BC Fitzgerald mentioned how PCFD #13 has been the first within Pierce County to switch to the Fire Engineer Training (FET) platform. He also brought up how PCFD #13 was leading in regard to adding the F500 Encapsulating Agent to our suppression equipment inventory. He mentioned how PCFD #13 is also utilizing the Red Cross Learning Center. BC Fitzgerald noted how PCFD #13's current Apple Business Package might make PCFD #13 eligible for 500 emails for free, and he suggested getting email accounts set up for volunteer officers and for the new administrative assistant.

Old Business:

District 13 Update

It was noted that clear cutting for the Watchtower project has started. There is a new Indian restaurant open in the Town Center, and food truck presence is being reduced due to increased fee implementation.

Rosenbauer Engine Status

Commissioner Noll noted his appreciation for Chief Wassall, BC Rapozo, and Colby the mechanic's visit to South Dakota. Tony did a pre-inspection and found some items to be missing, and he will be assisting with the change order negotiations. Chief Wassall noted how the Emergency lighting was significantly too bright. Chief Wassall mentioned the benefits of the new engine being it has a better turning radius, which will make navigating the district significantly easier. The engine water tank is also reduced by 250 gallons, which will mean less wear and tear on the roads. The new engine also has air conditioning and an air horn. After the engine's arrival to PCFD #13, Colby will move the radio from E77 to the new engine.

RFA Study Status

Teresa Green replied to Commissioner Noll's email stating that ESCI is taking longer than expected (to prepare the RFA study report), and they are anticipating a response towards the end of July.

FD 13 2024 & 2025 Annual Reports (Calls, Training hours, activities, etc.)

The PCFD #13 2024 Annual Report has been completed. PCFD #13's 2025 Annual Report is nearly complete. Commissioner Noll suggested that PCFD #13 use the past 6-7 years of Annual Reports for analysis in order to develop useful metrics for PCFD #13 trends.

Chief Hire Status

The Chief hire process is in progress, and second interviews were conducted for the two remaining candidates with Chief Wassall and former Chief McCollum.

75th Anniversary Plans

The 75th Anniversary Coins have been delivered. The front of the coin is designed to resemble the original coin of PCFD #13, and the back of the coin commemorates the 75th anniversary of PCFD #13. Chief Wassall purchased 60 coins from the Firefighter's Association in order to pass them out to the Commissioners, Staff, and Volunteers. The coins and t-shirts will be available for purchase by the public in order to support the PCFD #13 Firefighter's Association. The volunteers will have the coins and t-shirts for sale at the first aid booth at the Salmon Bake

event. There is still a consideration for PCFD #13 to have an open house, with the date depending on the arrival of the new engine. The open house will be announced to the public when the date is set.

Executive Session

The Board went into Executive Session per the noted RCW. The Executive Session will last for 37 minutes until 1100. The Board came back out and announced they were extending until 1115.

RCW 42.30.110(1)(g) *To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.*

Upon leaving the executive session and continuing the open public meeting, the Commissioners announced they would be extending a conditional offer of employment as the new PCFD #13 Fire Chief to BC Noel Fitzgerald.

Motion- A motion was made by Commissioner Noll to approve the conditional offer of employment as the new PCFD #13 Fire Chief to BC Noel Fitzgerald.

Seconded by Commissioner Malone.

Passed (Unanimous).

Commissioner Malone and BC Fitzgerald will further discuss details of the contract for employment.

New Business:

New Chief Transition Planning

BC Fitzgerald will transition into the new chief position on 01SEP26 and will begin his training with Chief Wassall.

Void May approved Vouchers #260502001-260502006 in the amount of \$39,138.69 for Benefits & Taxes and reissuing of corrected Vouchers #260508001-260508003 in the amount of \$16,600.49 for Benefits & Taxes

Public Comments: BC Fitzgerald thanked the Commissioners, the volunteers, and the staff and accepted the conditional offer of employment as the new PCFD #13 Fire Chief.

Announcements:

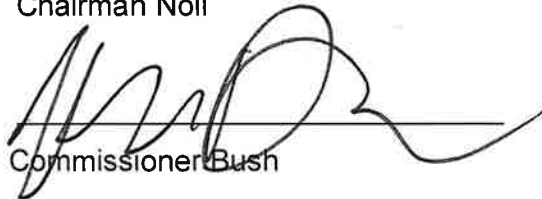
Next regular Commissioner's Meeting August 11, 2026, at 9:00 AM if quorum is met.

Meeting Adjourned at 11:21 AM

Approved By:

A handwritten signature in blue ink, appearing to read "Dave Noll", written over a horizontal line.

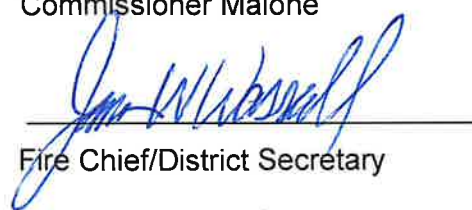
Chairman Noll

A handwritten signature in blue ink, appearing to read "M. Bush", written over a horizontal line.

Commissioner Bush

A handwritten signature in blue ink, appearing to read "Dane Malone", written over a horizontal line.

Commissioner Malone

A handwritten signature in blue ink, appearing to read "John W. [unclear]", written over a horizontal line.

Fire Chief/District Secretary