



## Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. • Browns Point, WA 98422  
(253) 952-4776 • (253) 925-8889  
www.PCFD13.org

### Minutes Board of Fire Commissioners December 12, 2023

**Commissioner Malone** called the meeting to order at 9:00 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Malone** to confirm quorum has been met. Present for the meeting: **Commissioner Zuluaga (via Zoom), Commissioner Noll (via Zoom), Chief Wassall.**

Members of the Public and Staff 8

#### **CONSENT AGENDA:**

**Minutes: Motion-** A motion was made by **Commissioner Noll** to approve the meeting minutes for November 14, 2023, Regular Meeting.

**Seconded Commissioner Zuluaga**  
**Passed (Unanimous)**

#### **Vouchers:**

**Motion-**A motion was made by **Commissioner Noll** to approve vouchers, #18226-18257 in the amount of \$83,239.65 for Monthly Payables.

**Second: Commissioner Malone.**  
**Passed (Unanimous)**

**Motion-**A motion was made by **Commissioner Zuluaga** to approve voucher, #18259-18265 in the amount of \$3,890.01 for additional monthly payables.

**Seconded: Commissioner Noll**  
**Passed (Unanimous)**

**Motion-**A motion was made by **Commissioner Zuluaga** to approve vouchers, #18258 in the amount of (\$9,172.24) for Monthly Deposits.

**Second: Commissioner Noll.**  
**Passed (Unanimous)**

#### **Public Comments:**

Mr. Richard Wooster, Attorney at Law, will be representing Chet and Bethlyn Sabotka in a Tort claim against Pierce County Fire Department #13.

Mr. Wooster will be visiting the Sabotka house, post Commissioners meeting, to review said damages due to training burn on November 18, 2023. He handed out a picture of a window with a crack and blistered paint on some siding.

#### **Correspondence:**

A big thank you from DPSIC for bringing Santa to the tree lighting event on December 2nd.

A Christmas card from Resurrection Lutheran Church  
A Christmas card from Erkers Auto and Repair.

**Chief's Report**

**Calls:** 19 total calls, 0 fire calls, 12 EMS calls, 3 MVA's, and 3 Service Calls, 1 tree and 2 water calls, A76, had 4 transports, Olympic had 2, all ALS.

**Staffing and Recruiting:** We are in the holiday season and our staffing supports that. Some shifts are heavy with personnel and others we have just 1 or 2.

As we get closer to the end of the year, we will know how many recruits we can send to the March fire academy, 4 to 6 would be preferred.

Our current group in the fire academy all passed their written tests and 7 of the 8 passed their practical. They are now going through HazMat; we have offered assistance and additional reading material to help make the hardest part of fire academy successful.

**Financial Report:**

GL Trial Balance cash on hand:	\$511,522.15
Less 12-12-2023 expenses	-\$87,129.66
Deposits (not yet posted)	<u>\$0</u>
Remaining cash on hand:	\$424,392.50

Reserves: \$732,501.98

**Training:** We are not getting the turnout we would like on the fire training side. Our EMS training nights are almost standing room only. We are looking at changing the fire training nighttime drill to a weekend day of training to improve the turn out. Captain Fitzgerald and LT Tapia are questioning the FFs on the department to see if this is viable or not. Once we get our group out of the current fire academy, we will have an additional 7 voices to be heard from.

**SS911:** I sat through an SS911 Budget meeting on Friday morning via Zoom. Pierce County Council has submitted a budget that does not include any of the tax revenue directed to SS911. Good for us users, that money will help keep operating costs down.

The 3<sup>rd</sup> and final radio vendor are completing their assessment so that SS911 can sit down and decide on whose single system they believe they can work with. Once that is complete, they can focus on which radio vendor will get the nod. Looks like the law enforcement folks will use one radio and the fire side will use a second.

**Fleet Status:** All repairs to E77 have been completed. E76 did not have any additional needs and is ready. We have our power cot and Performance Load ordered; we have not received a date for shipment yet. Braun is waiting and will schedule installation once we receive our equipment. Ford has been contacted to schedule a time for R77 and her service before the end of the year.

**Good of the Order:** We had a busy November and we had great participation from the department personnel. We had 10 participate in the Turkey Trot on Thanksgiving. We had another 6 assist the Dash Point Community in raising the Christmas tree. The academy

completed their live fire evaluations in Buckley. Written test at Riverside and practicals at Station 21 in Lakewood. We had a training burn in Browns Point, a giant thanks to Chief Mark Rapozo and the duty crews that got the house ready. Another thanks to Ben Hudlicky for giving us the house and allowing us to use it for training before the burn day. Dylan got to take some time away. Chief and Lisa got to visit Grandbaby #3, in Northern California and spend a little time with our new in-laws. Chief got his annual physical completed. I spent about an hour and a half going through a grant writing class to learn about the parts and pieces that go into a successful grant. Finally, LT Tapia was asked if we could host a home school class of 6 students for a field trip to the fire station. He did a fantastic job with the kids; no question was not answered kids or teacher/parents. One kid has an appreciation for what a hooligan is and what not to do with it. His training started early.

## **MSO**

Craig Williams introduced himself as the new MSO. His career in FF/EMS started in June 1982. Just retired from East Pierce as a Paramedic. Extensive experience with completing patient reports and charting.

## **PIO – Per Captain Fitzgerald**

The website's transition is complete to piercefire13.org.

### **Commissioners Report**

#### **Commissioner Zuluaga:**

Happy Holidays!

#### **Commissioner Malone:**

Bonfire and Tree lighting tonight at BPIC.

#### **Commissioner Noll:**

Are we joining MSRC by the end of year?

Thank You to the Fire Department staff for participating in Community activities.

### **OLD BUSINESS:**

1. Town Center Status  
Nothing new for the retirement center.  
Trying to fill empty spaces at the Town Center with new tenants.
2. St Matthew Status  
Nothing new.  
Trying to keep communication lines open with Terry Elofson.
3. Rosenbauer Engine Status  
Final paint and striping design decisions will be due. Brent Adams is assisting Chief.  
Chief Wassall would like to see the functionality of the cab design.  
Contact Brian Snure to review our compliance with the purchase process.  
Comm Noll touched base with Destiny at Wash St Treasurer
4. Website Status  
Website's transition is complete. Great job by Noel.
5. Station Maintenance Focus  
Get proposal for concrete driveway at Station 76  
Get proposal for painting, gutters, and wood trim at Station 77.

**NEW BUSINESS:**

1. Revised Budget Resolutions  
Zero update from county, final resolutions to be reviewed and signed in January.
2. Resolution 23-343 Transfer of Funds  
**Motion-A** motion was made by **Commissioner Zuluaga** to approve Resolution 23-343 to transfer \$125,000.00 from operating fund 686 to reserve fund 690.  
**Second: Commissioner Noll**  
**Passed (Unanimous)**

**ANNOUNCEMENTS:** The next regular meeting will be Tues., January 9, 2024, at 9:00 AM.

**ADJOURNMENT:** Meeting adjourned at 10:11 pm.

Approved By:

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Chairman Noll

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Commissioner Malone

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Commissioner Zuluaga

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Fire Chief/District Secretary