



## Pierce County Fire District 13

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www.PCFD13.org

### Minutes Board of Fire Commissioners April 11, 2023

**Commissioner Noll** called the meeting to order at 9:03 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Noll** to confirm quorum has been met. Present for the meeting: **Commissioner Malone, Commissioner Zuluaga, Chief Wassall.**

Members of the Public and Staff 5

#### CONSENT AGENDA:

**Minutes: Motion-** A motion was made by **Commissioner Malone** to approve the meeting minutes for March 14, 2023, Regular Meeting.

**Seconded Commissioner Zuluaga**  
**Passed (Unanimous)**

#### Vouchers:

**Motion-** A motion was made by **Commissioner Zuluaga** to approve vouchers, #17816-17858 in the amount of \$67,127.49 for Monthly Payables.

**Second: Commissioner Malone.**  
**Passed (Unanimous)**

**Motion-** A motion was made by **Commissioner Zuluaga** to approve vouchers, #17791-17815 in the amount of \$16,950.63 for Q1 Vol Payroll

**Second: Commissioner Malone.**  
**Passed (Unanimous)**

**Motion-** A motion was made by **Commissioner Noll** to approve vouchers, #17859-17859 in the amount of \$1,588.92 for Deposits.

**Seconded: Commissioner Malone**  
**Passed (Unanimous)**

#### Correspondence:

Thank You from NE Elementary School for your help with the "Egg Drop".

#### Chiefs Report

**Calls:** 21 total calls, 4 fire calls, 12, EMS calls, 1 MVA, 2 Service Calls and 2 Mutual Aid Calls (structure fire). A76, had 6 transports, 2 to Mary Bridge.

**Staffing and Recruiting:** We did not lose anyone to the career departments this month. Can't say I can remember the last time that didn't happen. We do, however, have 4 that are being

looked at. So, we are glad for them. We wanted to send up to 10 to the fire academy at So. Pierce. We only had 2, the others did not respond. Our August class will be maxed out. We have been consistent in our staffing for both the day and evening shifts. We will be bringing on 3 new EMT's in April as their EMT certificates become active. We also had a table at the job fair at TCC. Very well attended and came back with a couple of resumes.

**Financial Report:**

GL Trial Balance cash on hand:	\$185,498.87
Less 04-11-2023 expenses	-84,078.12
Deposits (not yet posted)	<u>\$1,295.44</u>
Remaining cash on hand:	\$102,716.19

Reserves: \$582,501.98

**Training:** We are still looking for a couple of electric vehicles to train on our Emergency Plugs. We need to get them in service. The Officers have been through the wildland refresher so we can get them their Red Cards for this wildland season. Pack tests are due before the end of May. We are moving into week 4 with the EMT class here at Station 77.

**SS911:** Nothing to report.

**Fleet Status:** We will be needing to get both engines in for service. Gremlins are starting to make their appearance. Would like to get those handled while they're small and don't turn into something expensive. All the vehicles are due for oil changes. We will start to schedule and have them inspected at the same time.

**Good of the Order:** We had a tough March. Both within the department and outside the department. The people of Medic One are top notch and were respectful of the relationship Alex had with us. We as a department came together and supported each other. Which allowed everyone to represent and take care of each other. We will continue to support the EMT class. We need to move some scheduling around to support the fire academy on drill days at So. Pierce. Chief 77 will be leaving at the end of the month for Arizona for a week's vacation and taking Admin with him. We have a great team here. Don't burn the place down while we're gone.

**MSO Report:**

Can't lose sight of service with AMR leaving the area. Olympic Ambulance is the only ambulance provider for Pierce County.

Discussion on the use of Narcan and its availability.

Do we need to train the community in how to use it?

Are we continually training to transport patients? Plans are for the department to have training with Olympic.

## Commissioner(s) Report:

### Commissioner Malone:

Thank you for your participation in the Easter Egg Hunt at the BPIC.  
Currently the excavator is being worked on.

### Commissioner Noll:

Due to the Kodiak vessel fire with acrid smoke, and the shelter in place notification do we need to figure out a way to notify public other than reverse 911?

Thank you to Captain Fitzgerald for all the hard work on updating our IT.

### Commissioner Zuluaga:

Legislation on annexation is not getting any speed.

The Snohomish Fire Department presentation on ransomware was informative.

What is our long-term plan for computer hardware?

## OLD BUSINESS:

1. District Technology Upgrade Status  
Implementation of change over was detailed. Ran into some areas where we elevated to Streamline manager for assistance. Initial contact was giving incorrect advice.  
Streamline product resources at department level for updating.  
PCFD#13 is user based licensed.
2. Dash Point Station Concrete Replacement  
We need to post a request for proposal due to the cost of the project.  
Snure recommends using MSRC small works roster for public works projects.
3. BPIC Boat Ramp Agreement  
***Motion-A*** motion was made by **Commissioner Zuluaga** to approve the Boat Ramp agreement.  
***Second: Commissioner Noll.***  
***Commissioner Malone is abstaining due to conflict with BPIC.***  
***Passed (Unanimous)***  
Boat Agreement attached.
4. Annual Report Status  
The Annual Report is correct as stated during the March Commissioner meeting.
5. Browns Point Station Planning  
Discussion to follow at Planning Meeting on May 9, 2023.  
Schedule meeting with Frank Lawhead to continue moving forward.  
No major upgrades planned at Station 77.

## NEW BUSINESS:

1. Schedule Annual Planning Meeting  
May 9, 2023, following monthly Commissioner Meeting.
2. Engine Evaluation Process  
Specify features and functions that we want.  
Fit for the need. Brent Adams will continue to assist with our requirements.
3. Vol FF Exclusion of Income

Effective Q3 \$50.00 dollar reduction to Vol FF and EMS gross wages. Per Snure memo Volunteer Compensation dated 2019.

**Public COMMENTS:** None

**ANNOUNCEMENTS:** The next regular meeting will be Tues., May 9, 2023, at 9:00 AM.

**ADJOURNMENT:** Meeting adjourned at 12:00 pm.

Approved By:

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Chairman Noll

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Commissioner Malone

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Commissioner Zuluaga

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Fire Chief/District Secretary