



**Pierce County Fire District 13**

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4815 Wa-Tau-Ga Ave. N.E. • Browns Point, WA 98422  
(253) 952-4776 • (253) 925-8889  
www.PCFD13.org

**Minutes  
Board of Fire Commissioners Nov 8, 2022**

**Commissioner Noll** called the meeting to order at 9:03 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Noll** to confirm quorum has been met. Present for the meeting: **Commissioner Malone, Commissioner Zuluaga, Chief Wassall**

Members of the Public and Staff 3

**CONSENT AGENDA:**

**Minutes: Motion-** A motion was made by **Commissioner Malone** to approve the meeting minutes for October 04, 2022, Regular Meeting.

**Seconded Commissioner Zuluaga**  
**Passed (Unanimous)**

**Vouchers:**

**Motion-**A motion was made by **Commissioner Zuluaga** to approve vouchers #17526-17574 in the amount of \$67,964.63 for Monthly Payables.

**Seconded: Commissioner Malone**  
**Passed (Unanimous)**

**Motion-**A motion was made by **Commissioner Noll** to approve voucher #17575 in the amount of \$425.64 for Lease #2559.3.1 interest payment.

**Seconded: Commissioner Zuluaga**  
**Passed (Unanimous)**

**Motion-**A motion was made by **Commissioner Zuluaga** to approve vouchers #17576 in the amount of \$3,075.47 for Monthly Deposits.

**Seconded: Commissioner Malone**  
**Passed (Unanimous)**

**Correspondence:**

Thank You from Aillen Williams for PCFD#13 participation in the set up and take down of chairs and tables at the Celebration of Life for her husband Bill.

**SPECIAL REPORTS AND/OR STANDING COMMITTEES:**

**Chiefs Report:**

**Calls:** 17 total calls, 4 Fire Calls, 10 EMS calls, 1 Mutual Aid Calls and 2 Service calls.

**Staffing and Recruiting:** We are still having issues with getting two plus Volunteers and an Officer to cover night shifts. We have been able to cover the days. CVA2022-02 has completed the fire side of academy. Last night they started HazMat with Captain Fitzgerald being the lead instructor. We will be bringing on two new Fire Fighter/EMT's this month. They already have the necessary certifications to begin right away. We have had inquiries for our next academy. Next week we will be in Buckley for a Fire Fighter 1 test. I will be asking if they have any seats available in their next academy. Hopefully, we can have recruits to attend. This will give our instructors a break and we can concentrate on holding our fall academy.

**Financial Report:**

GL Trial Balance cash on hand:	\$552,701.35
Less 11-03-2022 expenses	-68,390.27
Deposits (not yet posted)	<u>\$0</u>
Remaining cash on hand:	\$484,311.08

Reserves: \$357,483.88

**Training:** We have been training in-person for both fire and EMS. Keri and Noel have been actively making it known to our people we are for now, done with Zoom for training, and getting back to working as a unit. We will be working on next year's training calendar and getting that out so people can clear Tuesday night's and be ready to go to work.

**SS911:** I have not been to any of the meetings. There is a Zoom Board meeting tomorrow morning at 0900. I will do my best to attend so that we have an idea of what to expect for 2023. What radio's/systems they plan to use so we can move forward.

**Fleet Status:** The new command vehicle is finally completed and ready to respond in and out of the District. We spent a little more money than planned. We have a vehicle that will be in service long after I am not. We still need to get Engine 77 in for her annual inspection. We have B77 going in for a broken emergency brake cable hopefully this week. Last week all brakes were inspected and found the broken cable.

**Good of the Order:** I had shared an email about the price increase of the monitoring of fire alarming system. We are also in line for increases with Labor & Industries of 4.8%. Paid Family Leave increases to .8%. If that is not enough, the WA Cares fund will begin in July. No numbers yet as to those costs. On to the fun stuff, we were present at the BPIC's Trunk or Treat. We went through 3 plus bags of candy. We will be assisting the Dash Point Social Improvement Club with their X-mas tree raising on Nov 26<sup>th</sup>. I mentioned before the academy has completed the fire side. In doing so, we had a successful day at the WA State Fire Training Academy. All candidates were successful in completing their live fire practical evaluations. This past Saturday, the class with Chief Rapozo spent the day at Schnitzer Steel being taught the basics of auto extrication. They had 8 cars available and from what I was told, all 8 cars showed additional distress by the end of the day. A big thank you to Chief Rapozo, LT Holbrook, Mike Quinn for making this class happen.

**MSO Report:**

**Presented by MSO/LT Keri Dawson:**  
COVID policy has been updated as of 10.28.22.

**Commissioner(s) Report:**

**Commissioner Malone:**

Tribal council has responded our inquiry, about request process for charitable giving, and asked us to contact the charitable division.  
Thank you for supporting the BPIC and Trunk or Treat.  
Turkey Bingo will be on November 19, 2022, at 6.30 pm.

**Commissioner Noll:**

The Greet Northeast Tacoma Magazine is closing in December.  
Snure Seminar October 26, 2022:

- State Mobs: All participants will need all vaccinations.
- We have a duty to respond to tribal property.
- Signed meeting minutes are not needed for posting to our website.
- A resolution will be needed to change the date of a Commissioners meeting.

Holly Rogge with Metro Parks was contacted to address signage issues at the Dash Point park.

Is it time to have inter-agency billing for park fees?

**Commissioner Zuluaga:**

Long range planning should continue for PCFD#13.

Two parcels are up for discussion.

Long term planning to include purchasing: Fire engine and Brush Truck. Deployments to eastern Washington are not the only deployment. Deployments are now moving into the Puget Sound area.

How to move forward in purchasing.

HME undetermined

Pierce 800K not showing that they want to collaborate with us.

Rosenbauer wants our business Est 650K

Who does maintenance?

***Public Information Report***-Presented by (position vacant)

***OLD BUSINESS:***

1. St. Matthew Property Status

The Geo Technical review has been started at St Matthews Church.

No report has been received yet on test samples taken.

Frank Lawhead is aware of Geo Technical Report is forthcoming.

One year out, Frank Lawhead will need our wants for new building.

We will need a model of proposed building.

No foreseeable roadblocks to new site.

2. Need to focus on our capital planning needs

- a. Plan and schedule to replace fire engines

- b. Plan and schedule to upgrade / replace the Browns Point station
- c. Decision on upgrade of Brush Truck (discussion was held on the need and utilization of a Brush Truck. Considering past deployments and existing trends of more fires in Western Washington (and even our own fire district) the Commissioners agreed to allow Chief Wassall to pursue ordering a replacement chassis for the existing Brush Truck. It was understood that this could take 6-9 months or longer depending upon production and supply chain issues.

3. Fire Lid Lift Vote

Certification date of 11.29.2022 for Lid Lift. Do we need to change the scheduled special meeting from 11.15.22? No. Keep this date, we should have a good sense of where we will be at after voting.

4. Volunteer Stipend Rates

Discussion followed. Which increase will be right for the dollars. \$5, \$10, and \$20 per shift. **Motion-**A motion was made by **Commissioner Noll** to approve increase stipend rates by \$20.00 for shifts and vacation coverage. Increase call and drill an additional \$5.00 per.

**Seconded: Commissioner Malone**  
**Passed (Unanimous)**

**NEW BUSINESS:**

1. Chief Contract for 2023-2025

Performance adjustment of 6% paid December 2022. See Commissioner Noll letter attached.

Chief Contract discussion. See attached

2. 2023 Budget Resolutions

Scheduled for Special Meeting on Nov 11.15.22.

**COMMENTS:**

**ANNOUNCEMENTS:** The next regular meeting will be Tues., December 13, 2022, at 9:00 AM.

**ADJOURNMENT:** Meeting adjourned at 12:26 pm.

Approved By:

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Chairman Noll

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Commissioner Malone

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Commissioner Zuluaga

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Fire Chief/District Secretary