

Commissioner's Meeting

June 9th, 2026, 9:00 AM

Meeting Minutes

Commissioner Noll called the meeting to order at 09:00 AM and led all in the Pledge of Allegiance.

Roll Call led by Commissioner Noll to confirm quorum has been met. Present for the meeting: Commissioner Noll, Commissioner Bush, Commissioner Malone, and Chief Wassall.

Members of the Public and Staff: 7

Agenda:

Prior Minutes May 12, 2026, Regular Meeting Minutes.

Motion- A motion was made by Commissioner Bush to approve the meeting minutes for May 12, 2026, regular meeting.

Seconded by Commissioner Malone.

Passed (Unanimous).

Voucher(s):

Motion- A motion was made by Commissioner Malone to approve vouchers #260602001-260602009 in the amount of \$25,651.56 for Monthly Payroll.

Seconded by Commissioner Bush.

Passed (Unanimous).

Motion- A motion was made by Commissioner Bush to approve vouchers #260601001-260601005 in the amount of \$22,766.66 for Benefits, Taxes & Payroll Taxes.

Seconded by Commissioner Malone.

Passed (Unanimous).

Motion- A motion was made by Commissioner Malone to approve vouchers #260603001-260603028 in the amount of \$22,843.22 for Monthly Accts. Payable.

Seconded by Commissioner Bush.

Passed (Unanimous).

Correspondence: None.

Special Reports and/or Standing Committees:

Chief's Report Update

Calls: 17 total calls, 0 Fire calls, 13 EMS calls, 3 service calls. A76 had 10 transports, Oly131 had 2.

Staffing and Recruiting: We have had good day and nighttime coverage. We are continuing to train our next set of ambulance drivers; we have a new engine driver checked off. B/C Adams visited 2 community colleges and met with the graduating EMT classes, we have heard from a couple about joining our department.

Financial Report:

GL Trial Balance cash on hand:	\$935,536.85
Less 06-09-2026 expenses	\$71,261.44
Deposits (not yet posted)	\$ <u>0</u>
Remaining cash on hand:	\$864,275.41

Reserves: \$157,495.61

Investment Purchases: \$338,847.60

Training: We have scheduled an Instructor I class. We have 15 candidates from 2 departments. We also scheduled 2 re-tests to help our people finish off their FFI and FFII certifications. We will be holding a CPR class to get everyone who has or who is close to expiring to stay in compliance with their EMT certificate. We have also had a few emails asking for CPR training.

SS911: Pierce County Communications Operations Committee (PSCOC) had their meeting last week. The radio antenna on McNeil Island is in desperate need of replacement causing problems with communication on the West side of Tacoma and the Olympic Peninsula when it goes down. Security and parts are a problem. There was a motion to replace the antenna from McNeil to Fox Island on fire department property for 2.8 million dollars, it was shot down, politics. There was a suggestion to fix the issue, we will see what SS911 does with this suggestion.

Fleet Status: Engine 77 has its new mirror and the problem related to the non-working headlights addressed. Colby found a fuel line that needed replacement, we approved the replacement. The pump motor on BR76 had an issue with a foreign piece of something that got stuck between the starter motor and the flywheel. It has been removed and the starter replaced, we also serviced the pump motor and are ready to deploy when needed.

Good of the Order: We would like to congratulate FF's Erickson and Santos who have worked hard and have been promoted to the rank of Lieutenant. Well deserved and we will work with them as they transition from FF/EMT to an officer. B/C Rapozo and Colby Gates our

new mechanic and I will travel to Lyons South Dakota to perform a final inspection of our new engine. The trip is booked 06-24 through 06-27. I have gone through the year 2024 and gathered what we need to complete the 2024 annual report, once completed, we will complete 2025. I attended the Fire Chief's Conference that was held this year in Wenatchee. Attended several classes that dealt with how we deal with people not having the best day and what we need to do to not make things worse. Other classes dealt with what are we as a "fire service" doing to take care of ourselves. I have with B/C Fitzgerald work with FEMA to make sure we don't lose our funding for the new SCBA's. Noel got one reporting piece renewed, I need to get the other one finished. They changed the name of FEMA GO to something else and the website changed with it. Hopefully a phone call will clear the mud just enough to renew the last piece. No word yet as to when they will go in the mail, but it should be sometime this month. Our new wildland fire fighters had their "field day" and have completed all the pieces that make up certification. If the weather pattern predicted happens, we will have the personnel necessary to staff the brush truck without burning everyone out.

MSO Report

As we approach the end of our second EMS quarter, we have a few members that have not met the County standards with the new OTEP plan. Those members may find themselves without their certifications. Reaching out by BC Fitzgerald and myself has not garnered success either. A few have stepped up to fix the issue.

The WEMSIS newsletter shared The Washington State Department of Health still has trouble with their opioid report and will resume once the system delay is resolved. The big change that will affect everyone is the SAW - Secure Access Washington for sign-in to state services is being replaced with WA.gov. There are substantial changes and limitations of the new program over the old one. More announcements will be made as deadlines and migration steps for WEMSIS users are presented to take action for the transition. BPDP still retains a 100% report score for data submissions.

The PCFCA EMS has sent out the PC EMS Protocols updates for review. 100 pages with comments due by 6/10/26. On top of that, Norma also sent out the Equipment and supply list

for final review. Some small changes for us that I am proactively preparing for. The big change is the requirement for a portable computer for PCR's, that BC Fitzgerald is already finalizing. I requested some clarifications from Norma on the list, and she responded back with what we can do. It is not presented that way on the list yet, so maybe we will have some influence on the final product.

We had two medication/product recalls this last month. Epinephrine was recalled and we temporarily switched to an ampule over the vials we had in stock. This precipitated ongoing training to ensure our members understand the process and administration of epi. Tonight we will present more training to our members during OTEP drill tonight. The vials we had in stock were returned to the vendor for credit. The second recall is for Chloraprep. A cleaning/cleansing agent that is recalled for potential sterility issues. I am in the process of seeing what is left in stock and have the return authorization for what we have.

As I mentioned last month, the PC EMS Council Committee has informed us that it is our turn to present a case study. I presented our trauma case of attempted suicide. I was nervous presenting to a crowd I couldn't see or read the impact of the presentation. I asked a couple members how the presentation went and if I hit the marks of what was desired. I received positive feedback stating it was good and well presented. Another item came out of that meeting that will also have an impact on long-term EMS members. House Bill 2540 changes the recertification process from 3 years to every 6 years for people that have been certified for over 10 years. That would include myself, BC Rapozo, BC Fitzgerald, and our fearless leader. The DOH will give us more clarification and guidance soon for the MPDs and agencies. Per Norma - Nothing to do yet.

Madigan Gate will be closed from 12 June 1800 – 13 June 0600 for testing the barrier system. During this time, the Logistics gate will be open. We have temporary maps for guidance if we transport to Madigan.

This last week I had two opportunities to recruit at Pierce College. I presented to both the AM and PM classes. With exposure to around 45 students, I hope we can garner a few new

members for our department. I did receive a note from Sr. of a person that was in one of the recruitment presentations and is inquiring about volunteering. I also sat down with a person interested in joining our department on Wednesday. We had a nice conversation that lasted over an hour with many questions asked and answered. He seemed like a very strong candidate, and he emailed documents to Chief Wassall and I after our meeting.

Chief Wassall received an email from CMS.gov. In my time here, I have not received anything like this and unsure what it really does to impact us. I am trying to find out more without compromising our computer network by clicking an unknown link. It appears to be related to Medicare (MCARE).

The Washington State Department of Health sent out the WSIPP – Washington State Institute for Public Policy report. The report has both a summary and full report that examines EMS delivery and funding in Washington. The report goes on to review national models, analyzes trends, forecasting demands for EMS services, and outlines approaches for estimating the cost of ensuring adequate EMS preparedness. I found the report largely informative and I learned a great deal. It was the first time I had seen or caught this report.

In a recent article, Fentanyl and meth were found in a home where 18 first responders fell ill. It brings up a huge safety concern as we can fall victim to that just as easily. I will be sharing with the group at drill tonight.

We completed a “Ride to School” on May 18th. The kids and family were grateful for the opportunity. As the driver, it was fun seeing all the various expressions of the Fire Engine arriving at the school. The riders all jumped off with enthusiasm and huge smiles.

Commissioner(s) Report:

Commissioner Bush

Commissioner Bush reminded everyone about the Salmon Bake and that PCFD 13 will be helping set up on the Monday prior (27JUL26).

Commissioner Malone

Commissioner Malone noted increased traffic around the Hyada/Tulalip area, and Chief

Wassall also noted there have been three bonfire events near the location which required PCFD 13's response. Commissioner Malone also mentioned the increased use of electronic vehicles in the district, especially by minors. Chief Wassall mentioned a potential WA state bill that may address the issue of electronic vehicles going over 20mph. The oil spill on Ton-A-Wan-Da Ave. NE was discussed, as it is contained but it is still emitting an odor. Commissioner Malone said the welcome pole is almost ready, it is unknown if there will be a grand opening ceremony.

Commissioner Noll

Commissioner Noll attended the Pierce County Fire Commissioners' Meeting. They discussed updating policy and procedures and the issue of slow payments from Wildland's DNR. Commissioner Noll mentioned recent suspicious emails, and there was a discussion about what to do in the case of phishing or hacking attempts and how Cybertools is involved. Commissioner Noll brought up a recent incident from the news where a Tesla Cybertruck caught fire, and there was a discussion about the best way for PCFD 13 to handle a potential fire caused by an electric vehicle (EV) accident if it occurred in this district.

Technology & Website:

BC Fitzgerald reported deploying another GETAC computer which is being used by BC Rapozo, but he is waiting to put one on E77 due to the upcoming arrival of the new Rosenbauer Engine. BC Fitzgerald discussed updates to the website. The Fire Chief Position job announcement has been taken down. The uploading issues with Fire Engineering Training (FET) have been resolved. BC Fitzgerald said he is updating the recruitment process, as there is currently a large pool of candidates in waiting status. He also added an additional page to the website regarding outdoor burning rules.

Old Business:

District 13 Update

The Commissioners and Chief Wassall discussed the property that will be burning off excess propane beginning on 15JUN26. There may be possible neighborhood concerns with the development plans for the Monahan property.

Rosenbauer Engine Status

Chief Wassall, BC Rapozo, and Colby will be going to South Dakota from 24JUN26-27JUN26 to see the Rosenbauer Engine and provide feedback to the manufacturers. Chief Wassall will be taking the spec list from the original contract so he will be able to make a punch list of anything that will need to be corrected.

RFA Study Status

No updates to report. Teresa Green was asked for an update, none was received.

FD 13 2024 & 2025 Annual Reports (Calls, Training hours, activities, etc.)

2024 almost complete. 2025 still to be done.

Chief Hire Status

Commissioner Bush said the committee met the day prior and made some decisions about which candidates would not be moving forward in the hiring process. There was a discussion on the best way to conduct the next phase of interviews, and it was decided they would be conducted during executive session of a special meeting held at ST 77 on 22JUN26. A contract for the new fire chief will be reviewed by Attorney Eric Quinn.

75th Anniversary Plans

Commissioner Noll brought up the PCFD 13 75th Anniversary and asked if anyone has taken lead on the 75th Anniversary plans. Chief Wassall said not for the open house, but LT Erickson and himself have been working together and completed the coins and shirts. Commissioner Noll asked about communication with the PCFD 13 residents. There was a discussion about the best ways to disseminate information to the community, including the use of the reader board. There was a discussion about where residents should park when PCFD 13 has their open house to celebrate the arrival of the new engine.

Updates on Policies & Procedures Work

Commissioner Noll requested that visibility is needed to make the policies and procedures more accessible. He also expressed interest in reviewing and updating the policies and procedures, especially those pertaining to Commissioners. Sharepoint was mentioned as a possible repository for the P&P documents.

Planning Documents – Feedback

Commissioner Noll has updated the SWOT and Business Model documents, and he noted the only feedback they received for this was from MSO Adams. Commissioner Noll expressed he is still interested in receiving feedback for updating any of the planning documents.

New Business:

Yard Waste Burning Rules

A burn ban went into effect at 0800AM on 01JUN26. Commissioner Noll asked the officers if the department was prepared to issue burn permits if a citizen asks. BC Fitzgerald responded the PCFD 13 website states we do not issue burn permits of any kind.

Fire Chief Contract (Added topic to Agenda)

Eric Quinn, our Attorney, was asked to review our existing Chief contract. The purpose is to ensure that the format, structure and terminology are proper and in-line with a contract of this nature. Eric will also advise on options for the contract term (At Will versus fixed term) and the ramifications of each approach.

Public Comments: None

Announcements:

South Sound 911

South Sound 911 sent a check to PCFD 13 for the sole purpose of improving emergency notification communications within both stations.

Next regular Commissioner's Meeting July 14, 2026, at 9:00 AM if quorum is met.

Meeting Adjourned at 11:02 AM

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Bush

Fire Chief/District Secretary